

Board Meeting Minutes October 2, 2014

A regular meeting of the Channing Hall School Board was held Thursday, October 2, 2014 at 6:30 pm, located at 13515 South 150 E Draper, UT 84020

Present: Rachal Milford, Stephanie Frohman, Eunie Piper, Nicole Hawkins, Dawn Lords, Debra Didier, Kim Miller

Public Present: Heather Shepherd, Lindsey Moffat, Swathy Mahasenan

Stephanie opened the meeting and asked for a motion to approve the minutes from both the 09/04/14 & 09/19/14 meetings.

Dawn moved to approve them and Debra seconded the motion. The vote passed unanimously.

Dawn moved to amend the agenda to add a vote to change the staff's Health Reimbursement Plan (HRA) from a school year to a calendar year. Rachal seconded the motion. The vote passed unanimously.

Dawn made a motion to approve changing the staff's HRA plan from a school year to a calendar year. Discussion included that this change does not change coverage or company. It is only a cost savings measure. Debra seconded it. The vote passed unanimously.

PUBLIC COMMENT: none

EXECUTIVE COMMITTEE REPORT: Stephane presented

Shout Outs:

- Thank you to Vanessa our PE teacher who held PE outside in 90 degree weather for 2 weeks.
- Thank you to Mandy our special ed director.
- Thank yous to Sanford, Ralph & Jacki

Update on Risk Management Insurance coverage

Brian Carpenter Training

- We have everything but the latest testing results for the 15 Documents he recommends
- Listened to Training Step 2 "Dirty Walls"

ADMINISTRATOR'S REPORT: Heather Shepard presented

Enrollment: Final number is 661 students for 2014-15 school year. Extended Day Learning is full with a waiting list. Diversity is above 10%. More students with special ed needs have enrolled.

Utah Consolidated Application: needs approved at Nov 7th board meeting so it can be submitted by Nov 8th

Annual Giving: Candyland theme, trifold mailed, Annual report will be mailed tomorrow; goal is \$80k; money will go towards computers in computer lab and library; Stephanie encouraged board to make their donations ASAP so Heather could say that the Board has 100% participation.

STRATEGIC PLANNING COMMITTEE: Stephanie presented

- Proposed Plan Reviewed: Golden Rule replaced cultural Awareness & it will be on the report card in the future.
- Survey is due to be sent out to parents this year
- Volunteering has changed from 36 hours/student to 36 hours/family for the year.
- Considering the idea of student led clubs in the future.
- 8th graders are required to do end of year service project
- The idea of recognizing 8th graders who have attended CH all 9 years was discussed and well received by all in attendance.
- The idea of a developing a committee to recruit corporate contributions was discussed. The board liked this idea.
- It was proposed we not join the charter school lobbying groups this year due to cost of membership and evaluate membership next year instead. All agreed.

FINANCIAL COMMITTEE: presented by Debra

Budget Review: budgeted for 660 and have 661 students enrolled. Upcoming planned expenses include \$74k for computers. Chaps is contributing \$29k for HP chrome books. Audit is closing with no major surprises. Budget increased for professional development. IB has changed--instead of 1 teacher from each grade being trained, every teacher needs to be trained. It costs \$5,000 to bring the IB trainer here plus \$450/person who attends.

POLICY COMMITTEE:

Head of School Operational Expectation Policies: Rachel reviewed revisions regarding firearms in school

*****Dawn moved to approve revisions made to Head of School Operational Expectation Policies. Debra seconded & it was unanimously approved.*****

PUBLIC RELATIONS COMMITTEE: Kim presented

- "What's Cool at Our School" – recruited parents to help from each grade except 2nd & 3rd
- Draper Journal article published about Student Council

CLOSING REMARKS: none

Stephanie entertained a motion to adjourn the meeting. Debra made a motion to adjourn which Rachal seconded. With no objections, the meeting was adjourned at 8:10 pm.